



Job Posting

Position: (Part Time)	Street Team & Board Operator
Reports to:	Marketing Director
Station(s)	X92.9 FM
Location:	Calgary
Application Deadline:	February 1, 2018

Only those candidates selected to interview will be contacted and no phone calls please

X92.9 Calgary's Alternative is looking for Part-time Street Team Members & Board Operators to join the promotions department. If you're outgoing, enthusiastic, and reliable and want to work within an incredibly innovative environment, execute awesome promotions for both the station & our clients and even gain experience behind the board, then you really should apply!

Essential Duties & Responsibilities

- On-site promotions, coordination, set up, tear down and supervision of promotional events such as concerts, community events, movie premieres and any other part-time promotional duties as required by X92.9
- Host, set up and tear down sales remotes
- Operating the on-air broadcast (board op) during on-location broadcasts, remotes and syndicated programming when required; ensuring all commercial and production elements run as scheduled, station clocks are running on time and filling out fault reports as needed
- Adhere to the guidelines in the Street Team Manual
- Assist in office administrative duties as outlined by the Marketing Director
- Other duties as required

Essential Knowledge and Skills:

- A love for alternative music and knowledge of the station audience
- No fear of meeting & greeting the faithful listeners
- Positive "I'll do anything" attitude and a strong desire to achieve
- Ability to problem solve, quick thinking
- Any experience working behind a board (yes school counts)
- Knowledge of Wide Orbit or Scott automation system a bonus



Essential Requirements:

- Strong leadership skills
- Excellent written and oral communication skills
- Ability to multi-task with keen attention to detail
- Extensive experience working in a team-oriented, collaborative environment
- Must have a valid Class 5 driver's license & provide a current driver abstract no exceptions
- Must have a flexible schedule (mostly evenings & weekend shifts)
- Broadcast/Marketing students experience preferred

Please send your resume & Demo (if available) to:

Ginette Ouimet
Marketing Director
gouimet@harvardbroadcasting.com
Harvard Broadcasting Calgary
X92.9 FM

Please put "Street Team" in your subject title.

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